

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Campbeltown Brass	Scheme:	Education and Leisure Dev
Project:	Travel and Accommodation to attend concerts. Costs associated with visiting specialist tutor	Cost:	£25,000
		Amount Requested:	£10,000
		Grant Recommended:	£422 Ed £1500 Leisure
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	
Statutory permissions obtained	
Three written estimates submitted	
Ownership/leasehold checked	
Provision for on-going running & maintenance checked	
Publicity plans for A&B inclusion checked	

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland</u> ?	P
Have you checked that the organization is registered with the <u>Care Commission</u> ? (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u> ?	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	N
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	N
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	N
Does the organization have procedures for managing confidential information?	Y

Additional Information

This Band has contributes to the local community by providing a learning environment for young people. This is a community band and gives its services to civic events and concerts. This year the band played at the Remembrance day Parade in Campbeltown and at the memorial service at the Mull of Kintyre for those killed in the Chinook disaster.

The band has currently 60 members, 50 of whom are of school age; the youngest is 9 years old.

The services of an instructor from out with the area had to be secured as currently there s no specialist brass instructor in the area.

Campbeltown Brass is currently Scottish Champions at both under 16 and under 18 levels and during 2004 won several adult contests.

Because of the remoteness of Campbeltown, to take part in contests and other events, the travel and accommodation costs are high. Band member arte asked to contribute to these costs.

This application related to support for the costs related to travel and accommodation and the cost of importing a specialist tutor.

Specific Criteria

This application meets the following criteria:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community
- Extending or supporting learning opportunities for specific or different age groups to further the development of life-long learning.
- Promoting active citizenship by supporting opportunities for individuals and groups to play an active part in local community life and to influence and participate in decisions affecting the local community.
- Building community capacity in a way that is sustainable, and contributes to local community life.
- Supporting personal development.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005